



AGENDA

Board of Trustees Regular Public
December 18, 2024, 4:30 PM

<u>Trustees:</u>	John Dickson, Michelle Duncanson, Amie Huisman, Lisa Cefaratti, Michelle Duncanson
<u>Staff:</u>	Catherine Hodson (Principal), Kristie Mucciante (Business/HR)
<u>Guests:</u>	
<u>Regrets:</u>	Brett Sweeney
<u>Recorder:</u>	Kristie Mucciante
<u>Presiding:</u>	Lisa Cefaratti
<u>Location:</u>	Niagara Children's Centre School Authority

I . Commencement of the Meeting

1. Call to Order and Noting of Members Absent
2. Declaration of Conflict Interest
3. Board Of Trustees Chair And Vice Chair Elections

II . Business of the Board

1. Additions to and Approval of the Agenda
Recommended Motion - "That the Agenda be adopted."
2. Approval of the Minutes from the meeting on November 20, 2024
Recommended Motion - "That the Minutes of the Regular Meeting of the Niagara Children's Centre School Authority dated November 20, 2024, be confirmed as submitted."
3. Business Arising out of the Minutes
 - a. Mass policy review date - Tuesday, Jan 28 from 9-12 (lunch provided)

III . Committee of the Whole

4. Motion to Move to Committee of the Whole (Private session)
Recommended Motion - "That the board moves into the committee of the whole"
5. Motion to Return to Open Board (Public Session)

IV. Ratification of Business Conducted in Committee of the Whole

Recommended Motion "That the business transacted in COH be now ratified by the Board."

V. Educational Showcase -C. Hodson

VI. Principal's Report - C. Hodson

VII. Action/Information Items

1. Policy
2. Governance
 - a. OPSBA Delegate
3. Financial Reporting
 - a. Fiscal Year End 23/24 Financial Report Summary & Changes- K. Mucciante
Recommended Motion - "That the finance preliminary report be approved as presented."
 - b. Auditor Presentation 23/24 FS (to be completed at the beginning of the meeting)
 - c. Year End 23/24 Ministry submission to be submitted by Friday.

VIII. Correspondence and Communications

- None

IX. Questions Asked of and by Board Members

- None

X. New Business

- None

Adjournment of the Public Board Meeting

NIAGARA PENINSULA CHILDREN'S CENTRE SCHOOL AUTHORITY BOARD MEETING MINUTES
Wednesday Dec 18, 2024

I. COMMENCEMENT OF THE MEETING OF THE BOARD

A. Call to order

The meeting was called to order at 4:55.

B. The Chair asked the Trustees if there are any conflicts of interest.
There were none.

C. Board Of Trustees Chair And Vice Chair Elections

L. Cefaratti had indicated to the board chair prior to the meeting that she would not be running for Chair this year.

The Board made a motion to nominate and elect M. Duncanson as Chair.

Moved by L. Cefaratti
Seconded by J. Dickson
Carried

The Board made a motion to nominate and elect J. Dickson as Vice Chair.

Moved by L. Cefaratti
Seconded by A. Huisman
Carried

II. BUSINESS OF THE BOARD

A. A motion was made to approve the adoption of the agenda.

Moved by A. Huisman
Seconded by L. Cefaratti
Carried

B. A motion was made to approve the meeting minutes from November 20, 2024.

Moved by J. Dickson
Seconded by A. Huisman
Carried

C. There was no business arising out of the minutes of the last meeting.

a) Mass policy Review - Tuesday, Jan 28 from 9-12

III. COMMITTEE OF THE WHOLE

A. A motion was made to move to committee of the whole (private)

Moved by J. Dickson
Seconded by L. Cefaratti
Carried

B. A motion was made to return to open board (public)

Moved by J. Dickson
Seconded by A. Huisman
Carried

IV. RATIFICATION OF BUSINESS CONDUCTED IN THE COMMITTEE OF THE WHOLE

- A. A motion was made to ratify the business in committee of the whole regarding the process for obtaining Vulnerable Sector Clearance Checks (VSC) before a new employee can start. If they have no VSC dated within 6 months, then employees must provide an older VSC check, a receipt that they have applied for a new VSC **AND** sign a declaration before working with children. When they receive the new VSC check they must provide it to us.

Moved by L. Cefaratti
Seconded by J. Dickson
Carried

V. EDUCATIONAL SHOWCASE

- A. C. Hodson presented the Educational Showcase.

VI. PRINCIPALS IMPACT REPORT

- A. C. Hodson presented the principal's impact report.

VII. ACTION ITEMS

1. Governance

- a) OPSBA Delegate

A motion was made that trustee M. Duncanson be appointed the OPSBA Delegate.

Moved by L. Cefaratti
Seconded by A. Huisman
Carried

A motion was made that trustee J. Dickson be appointed the OPSBA Alternate Delegate.

Moved by L. Cefaratti
Seconded by A. Huisman
Carried

2. Financial reporting

- a) Fiscal Year 23/24 Final Financial Report

A motion was made to accept the financial data as presented.

Moved by L. Cefaratti
Seconded by J. Dickson
Carried

- b) Auditor Presentation and 23/24 Final Financial Statements

A motion was made to accept the audited financial statements as presented.

Moved by A. Huisman
Seconded by J. Dickson
Carried

- c) Year End 23/24 Ministry submission to be submitted by Friday.

- d) 24/25 budget approval for 5 out of 6 S68's. Hopefully we are approved by the break.

VIII. CORRESPONDENCE AND COMMUNICATIONS

A. None

IX. QUESTIONS ASKED OF AND BY BOARD MEMBERS

A. None

X. NEW BUSINESS

A. None

ADJOURNMENT

The meeting was adjourned at 5:45 PM.

Moved by L. Cefaratti
Seconded by A. Huisman
Carried

NEXT MEETING

The next meeting of the Board is Jan 15, 2025 at 4:30 PM.

Michelle Duncanson

Michelle Duncanson
Board Chair

March 26, 2025

Date

